

These minutes were corrected by the Board of Trustees at its Committee of the Whole Meeting of September 10, 2012 as follows: Item 3.51, paragraph three, fifth line from the top should read “Trustee Brandt said LSA is taking on the responsibilities the Village **used** to assume”.

**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, August 27, 2012**

Present:

Trustee Brandt	Trustee Feldman
Trustee Grujanac	Trustee McDonough
Trustee Saltiel	Trustee Servi
Mayor Blomberg	Village Clerk Mastandrea
Village Manager Burke	Police Chief Kinsey
Director of Public Works Hughes	Director of Community Development McNellis
Planner Zozulya	Streets & Parks Superintendent Pippen
Village Attorney Simon	Village Treasurer Curtis
Director of Financial Systems Roelker	

Location: Village Hall, Public Meeting Room, One Olde Half Day Road, Lincolnshire, Illinois 60069

ROLL CALL

Mayor Blomberg called the meeting to order at 7:47 p.m. and Village Manager Burke called the Roll.

APPROVAL OF MINUTES

2.1 Acceptance of the August 13, 2012 Committee of the Whole Meeting Minutes

- 2.11 The minutes of the August 13, 2012 Committee of the Whole Meeting were accepted as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.2 Finance and Administration

3.21 Annual Report to the Village Board on the Fiscal Status of the Police

Pension Fund (Police Pension Actuarial Report and Municipal Compliance Report)

Director of Financial Systems Roelker said the Police Pension Board is required by law to have an evaluation of the fund assets each year and to report the results to its own Board and to the Village Board. The recommended contribution of \$1,057,000,000 is 10% higher than the prior year. The return on investments, dating back to 2011 has been 0.22% and the fund is 87% funded.

Police Pension Board President Lee gave a presentation of how the pension fund works, reported on the 2011 year and made a request for 2012 funding.

Trustee Saltiel said this puts the Village ahead of the curve compared to many municipalities and suggested the Board may want to consider transferring funds from the General Fund reserve to offset the requested 10%. Such an action would help keep the Village's portion of the levy basically flat. Trustee Brandt said the reserve funds are available and agreed with Trustee Saltiel that steps should be considered to limit the impact on the tax rate for the coming year. Village Attorney Simon explained how the state amended the law to require Police Pension Funds be 90% fully funded by 2040, emphasizing how well the Village has done in contributing to this fund. Trustee Brandt expressed her opinion; a future newsletter article should clearly explain the levy and the Village's limited use of property tax.

3.3 Public Works

3.4 Public Safety

3.41 Consideration and Discussion of a Renewal Agreement Pertaining to the Regulation of Traffic and Parking at Adlai E. Stevenson High School (Village of Lincolnshire)

Police Chief Kinsey said the traffic and parking agreement with Stevenson High School recently expired. Staff has prepared a renewal agreement which Stevenson has signed. Approval of this agreement will allow the Police Department to enforce the parking regulations on the school property. Staff recommends approval of the renewal agreement.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.5 Parks and Recreation

3.51 Consideration and Discussion of a Lincolnshire Sports Association Request to Change Field Usage Fees and Request for Capital Improvements to North Park (Lincolnshire Sports Association)

Streets & Parks Superintendent Pippen said in the spring, staff came before the Board with Lincolnshire Sports Association (LSA) to discuss affiliate fees and other topics. The direction of the Board at the time, was to have staff work with LSA to streamline the process and take a look at Field Classifications.

Mr. Dave Keevins, Lincolnshire Sports Association President provided a presentation on what LSA does for the community including statistics regarding the number of children participating and how LSA is working in partnership with the Village. Mr. Keevins went through fees being charged per participant at North Park, and requested to roll back fees paid to the Village of Lincolnshire from \$35.00 per participant to \$15.00 - \$20.00 per participant.

Trustee Saltiel asked how the costs LSA is charging compare to other private organizations, municipalities or park districts. Mr. Keevins said they are more expensive, but some of the other municipalities have money coming out of the taxes for Park Districts. Trustee Brandt said LSA is taking on the responsibilities the Village ~~use~~ **used** to assume. Streets & Parks Superintendent Pippen said the Village of Lincolnshire does not have a Park District or recreational programming, so we rely on LCA and LSA to provide these types of services to the Village. The expense for the Village to take on these services and responsibilities would be additional employees and costs and should be included in the equation. Trustee Saltiel said he might not be in favor of reducing the fees, but there is a possibility to contribute to the organization by giving LSA a grant.

Trustee Brandt wanted to know the status of the scoreboards. Streets & Parks Superintendent Pippen said the scoreboards are being researched. Staff met with a professional sign company, and the company is currently preparing a mockup.

Trustee Brandt asked for information in regards to the dug-out covers. Streets & Parks Superintendent Pippen said the test covers, currently up have not been exactly what the Village wanted. Trustee Saltiel asked what the objection is to the test covers. Streets & Parks Superintendent Pippen said spectators can not see through the cover and the look of the covers is not fitting in with the rest of the park. Trustee Brandt asked what LSA would like for the dug-out covers. Mr. Keevins said aesthetically they do not fit the look of the park, but LSA was happy to get shade for the children and functionally they work. Streets & Parks Superintendent Pippen said

staff was willing to make the covers in house and believes staff can produce something acceptable to the Board and to LSA.

Mr. Keevins said some other items LSA wanted to request are for the pitching screens and bull pens to be repaired and maintained, lights for the field and a new drinking fountain. Trustee Brandt asked about the cost of the drinking fountain. Streets & Parks Superintendent Phippen said there are ADA requirements needed to be met for the drinking fountains and with this in mind, the estimated cost would be \$10,000 - \$12,000 including installation and running the water line to the fountain locations. Streets & Parks Superintendent Phippen said lights would cost approximately \$154,000, so staff is exploring the option of a portable light tower. The rental cost of the light towers is \$675 per tower per month. These towers can be moved around to different locations. If the Village likes the towers, they can be purchased. Trustee Saltiel suggested staff look into the lights further and determine if it would be worth the cost. Mayor Blomberg requested including the price to purchase the lights when providing the information.

Trustee Saltiel asked if the maintenance of North Park could be brought up to community expectation and standards. Streets & Parks Superintendent Phippen said some of the maintenance has been dropped off due to necessity and lack of staff. Trustee Grujanac asked if adding staff would help. Streets & Parks Superintendent Phippen said new equipment would solve some of the issues. Trustee Saltiel asked if some of the maintenance items could be contracted out with a private firm. Streets & Parks Superintendent Phippen said he would look into contracting out services and report back.

Streets & Parks Superintendent Phippen asked Mr. Keevins if LSA would need anything to be brought up to the Park Board at this time. Mayor Blomberg directed staff to involve the Park Board involved in all aspects related to LSA.

There was a consensus of the Board to have staff look into the items of request by LSA, inform the Park Board to solicit input and recommendation and report back to the Board at the budget meetings.

4.0 UNFINISHED BUSINESS

Village Manager Burke said back in January, White Way sign requested an extension for Zoning Approval related to their Marriott sign project. This extension expires August 28, 2012. A settlement agreement has been reached between White Way and Marriott, but the sign installation will not take place until the end of November 2012. Village Manager Burke recommended putting the lengthening of the sign permit on the September 10, 2012

consent agenda. Trustee Saltiel asked if the lengthening of the extension can be retro-active to the date of expiration. Village Attorney Simon said the date could be retro-active.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

Village Manager Burke said he was working with Police Chief Kinsey on compensation for the Sergeants and the information would be forthcoming.

7.0 **ADJOURNMENT**

Trustee Saltiel moved and Trustee Grujanac seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 9:28 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

lu